

S-30th May, 2015 AC after Circulars from Circular No.1 & onwards - 3 -

DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY
CIRCULAR NO.ACAD/SU/Social Sci./B.A.III Yr. Syll./3/2015

It is hereby notified for information to all the concerned that, on the recommendation of the Faculty of Social Sciences the Academic Council at its meeting held on 30-05-2015 has accepted the **revised syllabi as mentioned against their names under the**

Faculty of Social Sciences as under :-

Sr. No.	Name of the Subject	Semester
[1]	History	V & VI
[2]	Economics	V & VI
[3]	Psychology	V & VI
[4]	Geography	V & VI
[5]	Sociology	V & VI
[6]	Home Science	V & VI
[7]	Political Science	V & VI
[8]	Public Administration	V & VI
[9]	Social Work	V & VI
[10]	Philosophy	V & VI
[11]	Military Science	V & VI
[12]	Library & Information Science	I to VI Progressively
[13]	B.A. Travel and Tourism Management [Optional]	I to VI Progressively
[14]	Thoughts of Mahatma Phule & Dr. Ambedkar	V & VI effective from 2016-2017 & onwards

This is effective from the **Academic Year 2015-16 & onwards** as appended herewith.

All concerned are requested to note the contents of the circular and bring the notice to the students, teachers and staff for their information and necessary action.

University Campus,
Aurangabad-431 004.
REF.NO.ACAD/SU/SOCIAL SCI./
2015/3310-709

Date:- 16-06-2015.

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Director,
Board of College and
University Development.

S-30th May, 2015 AC after Circulars from Circular No.1 & onwards

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Copy forwarded with compliments to:-

- 1] The Principals, affiliated concerned colleges,
Dr. Babasaheb Ambedkar Marathwada University

Copy to :-

- 1] The Controller of Examinations,
- 2] The Director, [E-Suvidha Kendra], in-front of Registrar's Quarter,
Dr. Babasaheb Ambedkar Marathwada University,
- 3] The Superintendent, [B.A. Unit],
- 4] The Programmer [Computer Unit-1] Examinations,
- 5] The Programmer [Computer Unit-2] Examinations,
- 6] The Record Keeper.

..***..

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**D.R. BABASAHEB AMBEDKAR
MARATHWADA UNIVERSITY,
AURANGABAD.**



Syllabus of

B.A. III YEAR

Public Administration

Semester-V & VI

[Effective from 2015-16 & onwards]

[Signature]
(Dr. Sushil Thombare)

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad

Syllabus of B.A. Third Year

Semester Vth & VIth

(Effective From-June 2015-2016)

Revised Syllabus- Effective From 2015-2016

Paper No.	Title of the Paper	Periods Allotted	Marks
Semester Vth			
PA-109 (IX)	Human Resource Development	60	50
PA-110 (X)	Educational Administration in India	60	50
PA-111 (XI)	Administrative Thinkers	60	50
PA-112(XII)	Project Work	-	-
Semester VIth			
PA-113(XIII)	Public Policy and Development	60	50
PA-114 (XIV)	Health Administration in India	60	50
PA-115 (XV)	Recent Trends in Public Administration & Important Laws	60	50
PA-116 (XVI)	Project Work 1.Administrative Corruption 2. People's Participation 3. Women Empowerment 4.Swacch Bharat Abhiyan 5. Regional Imbalance & Development 6. Disaster Management 7.Visits to Administrative Offices 8. Good Governance 9.Student Absenteeism in classes 10.Health Problems 11.Water Problems 12. Global Warming		Project Writing- 80 Oral Exam-20

Chairman,


(Dr. Satish Thombre)

B.O.S., Public Administration,
Dr. Babasaheb Ambedkar Marathwada University,
Aurangabad

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad
Syllabus of B.A. Third Year
Vth Semester
(Effective From-June 2015-2016)

Vth Semester

- PA-109 (IX)- Human Resource Development**
PA-110 (X)- Educational Administration in India
PA-111 (XI)- Administrative Thinkers
PA-112 (XII)- Project Work

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Public Administration
B.A. Third Year
Semester Vth
(Effective From-June 2015-16)

PA- 109	Paper- IX	Human Resource Development	Periods
Chapters			
1	Human Resource Development :		15
	a. Meaning, Nature and Importance		
	b. Ministry of Human Resource Development: Composition, Functions & Role		
2	Role of Institutions in Human Resource Development:		10
	a. Central Board of Secondary Education (CBSE)		
	b. National Council for Educational Research & Training (NCERT)		
3	Means of Human Resource Development:		15
	a. Higher Education and Research		
	b. Vocational and Technical Education		
	c. Value Education		
	d. Personality Development		
4	Human Resource Management:		10
	a. Meaning, Nature, Importance & Objectives of HRM		
	b. Recruitment		
5	Human Resource Planning:		10
	a. Concept, Need and Significance		
	b. Process of Planning		

References/ Recommended Books

1. Kishorilal, "Human Resource Management" Avinash paper packs, Delhi 2009
2. P. Murli Krishana , " Human Resource Development", Discovery publishing house, New Delhi 1998
3. C. B. Gupta, "Human Resource Management" Sultan chand & Sons
4. Dwivedi R.S. , " Managing Human Resources" Galgoti publishers , New Delhi 2002
5. Dudeja V.D. , " Human Resource Management" commonwealth new Delhi
6. C.B. Mamoria & Gankar , " Human Resource Management" Himalaya publishing house
7. S.L. Goel, T.N. Chaturvedi, "Right to information & Good Governance", Deep & Deep Publications Pvt, Ltd.
8. डॉ. प्रभाकर देशमुख ,डॉ.रवींद्र देशमुख " मानवी संसाधन व्यवस्थापन" पिंपळापुरे बुक , नागपूर
9. डॉ श्रीनिवास जोशी , डॉ. प्रकाश कोठारे, डॉ. नंदकिशोर दायम्मा,"मानवी संसाधन व्यवस्थापन"
१०. डॉ. सुधीर बोधनकर , डॉ. मेधा कानेटकर, "मानवी संसाधन व्यवस्थापन" श्री साईनाथ प्रकाशन नागपूर.

Public Administration
B.A. Third Year
Semester - Vth
(Effective From-June 2015-16)

PA-110	Paper- X	Educational Administration in India
Chapters		Periods
1. Education: Meaning, Objectives and Importance		05
2. Historical Background of Education:		15
a. Kothari Commission-1966		
b. National Education Policy-1986		
c. National Knowledge Commission-2005		
d. Rashtriya Uchatar Shiksha Abhiyan (RUSA)		
3. Institutions in Higher Education:		10
a. University Grants Commissions (UGC)		
b. Directorate of Higher Education (DHE)		
c. Universities		
d. Colleges		
4. Quality Control Institutions in Higher Education		10
a. National Assessment and Accreditation Committee (NAAC)		
b. All India Council for Technical Education (AICTE)		
5. Challenges before Higher Education in India:		10
a. General Enrollment Ratio in Higher Education		
b. Higher Education and Employability		
c. Higher Education and Quality		
6. Globalization and Higher Education- Impact and Consequences		10

References/ Recommended Book

1. Ritu Sharma –“Development of Education System in India, Alfa Publication, New Delhi,2007
2. Ram Sayar-“Introduction of Educational Development”, Compell,Corbally
3. Lulla B.P & Murly S.K-“Essential of Educational Administration”
4. Mathur S.S-“Educational Administration, Principles & Practices
5. Lesten D. crow , Alice crow – “ Introduction to Education , “ sutjeet publications , Delhi
6. T. Rayment, “ The Principles of Education” , sutjeet publications , Delhi
7. Dr. R.S. Pandey, “ principals of education”, Vinod pustak mandar, Agra-2
8. U.K. Singh, K. N. Sudarshan , “ Higher Education”, Discovery Publishing House, New Delhi.
9. Safaya Shaida, Shakia, “Modern Educational Administration And Management”, Dhanpat raj publishing company, New Delhi
10. Charles E. Skiners, “Elementary Educational Psychology”, Surjeet publication, Delhi.

11. डॉ. के. यु. बोरमोडे, डॉ. कला बोरमोडे, “ शिक्षकांचे शिक्षण “, विद्याप्रकाषण नागपूर
12. डॉ. मोहन जाधव, प्रा. आरती भोसले, प्रा. प्राची सरपोतदार “ भारतीय शिक्षणाचा विकास “, फडके प्रकाशन कोल्हापूर.
13. डॉ. सुरेश करंदीकर, मीना मंगरुळकर, “उद्योन्मुख भारतीय समाजातील शिक्षण “फडके प्रकाशन कोल्हापूर.
14. डॉ.शालिनी कुलकर्णी, उद्योन्मुख भारतीय समाजातील शिक्षण “नित्य नूतन प्रकाशन पुणे.
15. डॉ.अरविंद दुनाखे, “ शिक्षक प्रशिक्षण “,नित्य नूतन प्रकाशन पुणे.
16. डॉ. सौ. प्रतिभा पेंडके, “ भारतीय शिक्षण पद्धतीचा विकास”- विद्या प्रकाशन नागपूर
17. डॉ. किरण नागतोंडे, “ भारतातील शिक्षण पद्धतीचा विकास” विद्या प्रकाशन, नागपूर

Public Administration
B.A. Third Year
Semester - Vth
(Effective From-June 2015-16)

PA- 111	Paper-XI	Administrative Thinkers
Chapters		Periods
1. F.W. Taylor :		10
a. Concept of Scientific Management		
b. Principles & Techniques of Scientific Management		
2. Max Weber:		05
a. Ideal model of Bureaucracy		
3. Henry Fayol:		10
a. Elements of Management		
b. Principles of Management		
4. Mary Parker Follet:		10
a. Concept of Authority		
b. Conflict and Integration		
5. Elton Mayo:		05
a. Hawthorne Experiments		
6. Herbert Simon:		10
a. Behavioral Approach		
b. Decision Making Approach		
7. F.W. Riggs:		10
a. Ecological Approach		
b. Prismatic Society		

References/ Recommended Books

1. Maheshwari S. R. - "Administrative Thinkers", Macmillan India Limited, Mumbai-1998.
2. Manoj Sharma- "Administrative Thinkers", Anmol Publication Pvt. Ltd, New Delhi-2004.
3. Sumsun Nisa Ali- "Eminent Administrative Thinkers" Associated Publishing House, NewDelhi-1984.
4. M.P.Sharma & B. L.Sadana - "Public Administration in Theory & Practice". Kitab Mahal Publication, Allahabad.
5. Mukhi H.R.- " Administrative Thinkers"

6. डॉ. सुरेंद्र कटारिया , “प्रशासनिक चिंतक” नेशनल पब्लिकेशन हाउस ,जयपूर दिल्ली २००७
7. डॉ. नरेंद्र थोरी,नीलिमा चौधरी,“प्रशासनिक विचारक” आर.बी.एस.ए. पब्लिशर्स जयपूर
8. डॉ. शाम सिरसाठ, वासनिक,बैनाडे, “प्रशासकीय विचारवंत” ज्ञान समिधा पब्लिशिंग वर्ड औरंगाबाद
9. जि.एच.बिरादार , “ प्रशासकीय विचारवंत” , कैलास प्रकाश औरंगाबाद
10. प्रा.के आर बंग , “प्रमुख प्रशासकीय विचारवंत” , विद्या बुक पब्लिशर्स औरंगाबाद
11. डॉ. अर्जुनराव दर्शनकर “ प्रशासकीय विचारवंत” , कैलास प्रकाश औरंगाबाद

Public Administration
B.A. Third Year
Semester Vth
(Effective From-June 2015-16)

PA- 112

Paper- XII

Project Work

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Dr. Babasaheb Ambedkar Marathwada University, Aurangabad
Syllabus of B.A. Third Year
Semester VIth
(Effective From-June 2015-2016)

VIth Semester

PA-113 (XIII)- Public Policy and Development

PA-114 (XIV)- Health Administration in India

PA-115 (XV)- Recent Trends in Public Administration and Important Laws

PA-116 (XVI)- Project Work

Chairman



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B.O.S., Public Administration,
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Aurangabad.

Public Administration
B.A. Third Year
Semester-- VI th
(Effective From-June 2015-16)

PA- 113 Paper- XIII

Public Policy and Development

1. Public Policy: Meaning, objectives, types & process
2. Public Policy Formulation:
 - a. Executive
 - b. Legislature
 - c. Judiciary
 - d. Media
 - e. Civil society
3. Public Policy Implementation:
 - a. Executive
 - b. Bureaucracy
4. Public Policies in India
 - a) Disinvestment Policy (1991)
 - b) National Water Policy-(2012)
 - c) Food Security Policy (2013)
 - d) Land Reforms Policy (2013)
- 4 Development : Meaning and Concept
 - b. Sustainable Development
 - c. Inclusive Growth
 - d. Providing Urban Amenities in Rural Areas(PURA) (24 Feb. 2012)
- 5 Challenges before Development:
 - a. Population Explosion
 - b. Unemployment
 - c. Poverty
 - d. Pollution

References/ Recommended Books

1. Maeshwari S.R – Public Policy Making in India, The Indian Journal of Political Science , Vol.48 No.3,1987
2. Saigal Krishna –“Policy Making in India” Vikas, New Delhi
3. R.K Sapru-“Public Policy”, PWI Learning Private Ltd, New Delhi ,2010
4. Vineetha Menon-“Public Policy & Administration” Wisdom Press , New Delhi ,2014
5. R.K Sapru- “Public Policy”, Sterling, New Delhi,1992
6. Jones C.O-“An Introduction to the Study of Public Policy , Belmont, Prentice ,1970
7. Thomas R. Dye- “Public Policy” , Pearson Education, 2004
8. Ganpathy R.S- “Public Policy & Policy Analysis in India” , New Delhi, 1985
9. Dunn,Willam. N- “Public Policy Analysis: An Introduction” ,Englewood Clifts,1981

10. Maeshwari Shriram- Administrative Theory An Introduction, Macmillan India Ltd, Delhi, 2013
11. Arvind Shrivaram Krishanan , "public policy and citizenship", sage publication, Delhi
12. Ashutoshkumar , "Development Administration", Anmol publications, Delhi.
13. प्रा.के.आर. बंग , "विकास प्रशासन", विद्याबूक्स पब्लिशर्स औरंगाबाद

Public Administration
B.A. Third Year
Semester- VIth
(Effective From-June 2015-16)

PA-114	Paper- XIV	Health Administration in India
Chapters		Periods
1. Indian Health Care system:		15
a) Health Care Administration- Scope and Importance		
b) Indian National Health Policy (2002)-Important Features		
1. Status of Public Health Infrastructure		
2. Information, Education and Communication in Health.		
2. Health and Family Welfare Ministry		10
1. Organization		
2. Major Programs:-		
a. National Aids Control Program (NACO)		
b. Revised National TB Control Program (RNTCP)		
c. Immunization Program		
3. National Rural Health Mission:		10
1. Aims of NRHM		
2. Institutional Machinery of NRHM		
3. Importance of NRHM		
4 Determinants of Health:		15
1. Safe Drinking Water		
2. Nutrition		
3. Sanitation and Hygiene		
4. Health Education		
5. Access for Health Care Services		

5. Challenges before Indian Health Care System:

10

1. Financial Resources
2. Shortage of Manpower
3. Community Participation

References/ Recommended Books

1. S.L Goel-"Right to Information & Good Governance", Deep & Deep Publication Pvt.Ltd.New Delhi 2007
2. S.L Goel-"Advanced Public Administration", Deep & Deep Publication Pvt.Ltd.New Delhi 2008
3. Rameshwaram -"Health Administration in India", Ashis Publication, New Delhi
4. K. Balan. " Health for all by 2000 Ad, Ashish pub. House, New Delhi,1989
5. Sumedha Gupta, " A text Book of Helth care Managemwnt," Kalyani publishers , Ludhiyana, New Delhi.
6. Supru R.K., " Health Care policy and Administration in India." Indian Journal of public Administration , Jully Sept. 1997
7. Singh Uttamkumar , Nayak A.K. , " Health Education" , Common Wealth Publishers , New Delhi 2005
8. Omprakash chaturvedi , " History of Health care Administration " Delhi- 2014
9. लवंगारे नित्तीन , " राष्ट्रीय आरोग्य धोरण : दशा आणि दिशा ", समाजवादी प्रभोधिनी , प्रभोधन प्रकाशन , इचलकरंजी २००३
10. पटवर्धन भुषण, " आरोग्यदायी पर्यावरण ", कॉन्तिनेन्तल , पुणे -३०
11. पाटील एस. डी., " आपला देश किती आरोग्यदायी ", योजना जुलै २०१५
12. योजना - सार्वजनिक आरोग्य विशेष अंक , फेब्रुवारी २०१४
13. योजना - "राष्ट्रीय ग्रामीण आरोग्य मोहीम " जुलै २००५

Public Administration
B.A. Third Year
Semester – VI th
(Effective From-June 2015-16)

PA-115 Paper-XV Recent Trends in Public Administration and Important Laws

Chapters	Periods
1. Recent Trends in Public Administration :	40
a. New Public Administration Concept and Elements	
b. New Public Management - Meaning and Characteristics	
c. Public Choice Approach - Meaning and Characteristics	
d. Civil Society - Role and Importance	
e. Citizens Charter - Meaning and Importance	
f. Good Governance - Concept and Application	
g. E-Governance - Opportunities and Challenges	
h. Disaster Management	
2. Important Laws:	20
a. Civil Rights Protection Act-1955 Objectives, Machinery and Implications	
b. Consumer Protection Act- 1986 Definition, Machinery and Implications	
c. Environment Protection Act-1986 Objectives, Machinery and Implications	
d. Right to Public Services Act-2013 Objectives and Importance	

References/ Recommended Books

1. Shriram Maheshwari- "Administrative theory- An Introduction", Macmillan india LTD. Delhi-2013.
2. R.K. Arora, "Indian Administration", Sumit Enterprises, New Delhi-2007.
3. S.L. Goel Advanced public Administration, Deep & Deep Publication Pvt. Ltd. New Delhi-2008.
4. Rajkumar Pruthi- "Theory of Public Administration," Discovery Publishing house, New Delhi.
5. N.K. Jain, Dr.M.L.Khurana- "Right to information- Concept, Law, practice" Regal Publication-2007.
6. N.K. Jain, "Right to Information, concept Law, Practice" Regal publication-2007
7. R.K. Arora, "Indian Administration", Sumit Enterprises, New Delhi
8. Rajkumar pruthi , " Theory of public Administration", Discovery publishing house, New Delhi.
9. भालेराव जे.के., जगताप बी.जी.- "प्रगत लोक प्रशासन" अनुराधा प्रकाशन पैठण
10. हेळबे एच.बी."लोकप्रशासन नवीन विचारप्रवाह", चिन्मय प्रकाशन औरंगाबाद
11. डॉ.पंचशील एकम्बेकर , दीपक वाघमारे, विजय तरोडे , " लोकप्रशासनातील नवीन प्रवाह" , नायगाव,नांदेड
12. डॉ. बी.वाय.कुलकर्णी , "भारतीय संविधान शासन व राजकीय प्रक्रिया", एजुकेशन पब्लिशिंग, औरंगाबाद

Public Administration
B.A Third Year
Semester VIth
(Effective From-June 2015-16)

PA- 116

Paper- XVI

Project Work

Paper No.	Title of the Paper	Periods Allotted	Marks
PA-116 (XVI)	Project Work 1.Administrative Corruption 2. Peoples Participation 3. Women Empowerment 4.Swacch Bharat Abhiyan 5. Regional Imbalance & Development 6. Disaster Management 7.Visits to Administrative Offices 8. Good Governance 9.Student Absenteeism in classes 10.Health Problems 11.Water Problems 12. Global Warming	120	100 Project Writing- 80 Oral Exam-20

Chairman,


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